

e-Circular

P&HRD.

Sl. No. : 968/2011 - 12

Circular No. : CDO/P&HRD-PM/96/2011 - 12

Friday, February 03, 2012.

14, Magh 1933(S).

All Branches/ LHOs / Offices of
State Bank of India

STAFF : SUPERVISING

PROMOTION TO THE HIGHER GRADES (SCALE- II & SCALE-III)

USE OF SCRIBES IN WRITTEN TEST FOR PROMOTION

Please refer to our Circular Letter No. CDO: P&HRD-IR: 46: 2010-11 dated 20th October, 2010.

2. Queries from some of the Circles have been received by our Cadre Management Department regarding use of scribe in the written examination for promotion to MMGS-II & III, by the candidates appointed in the Bank as "Persons with Disabilities" i.e. Blind, Low Vision and Locomotor Disability /Cerebral Palsy. The use of scribe is allowed subject to certain conditions in recruitment of officers.

3. The matter has been examined by us in the light of para 47(2) of "Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995" and the suggestions received from the Office of Chief Commissioner for Disabilities, Government of India, New Delhi, vide their letter No. 27-UP(38)/C.C.D./2000/5751 dated 10.05.2000.

4. Keeping in view that the Bank has been providing scribes to the Blind/Low Vision or Locomotor Disabled/ Cerebral Palsy persons in written examination for recruitment in officer's cadre, the Executive Committee of the Central Board in its meeting held on **31.01.2012** has approved that the facility of scribe may be extended to Blind/Low

Vision (as defined in the Act) candidates and Locomotor Disability or Cerebral Palsy candidates appearing in the written examination for promotion to MMGS-II and MMGS-III also in both General and Specialist Cadre on the undernoted terms and conditions:

- (a) The candidate will have to bear the cost of the scribe.
- (b) The scribe/writer shall be arranged by the candidate himself.
- (c) The academic qualification of the scribe should be one grade lower than the stipulated eligibility criteria for the candidate, if from the same stream.
- (d) The scribe can be from any other academic discipline but should possess 60% or less marks in the stream.
- (e) The scribe should not be employed with our Bank or any other Bank and/or had not been employed with our Bank or any other Bank. This is to ensure that scribe himself does not possess efficiency in banking knowledge.
- (f) Both the candidate as well as the scribe will have to give a suitable undertaking and confirm that scribe fulfils all the stipulated eligibility criteria. In case it later transpires that the scribe does not fulfil any of the laid down criteria or has suppressed material facts, the candidature of the employee will stand cancelled, irrespective of the result of the written test.
- (g) In addition to the undertaking, the scribe should carry his/her Photo ID, Certificate of qualification and mark sheet in original for verification at the examination centre.
- (h) Candidates who use a scribe shall be eligible for extra time of 20 minutes for every hour of the examination.

5. The above policy for promotion will be effective from the date of approval of ECCB i.e. 31.01.2012.

6. The Chief General Manager (HR) shall be empowered to issue clarifications on the queries relating to this policy.

7. Please arrange accordingly and bring the contents of the Circular to the notice of all concerned.

**For Dy. Managing Director &
Corporate Development Officer**